



# Grande Prairie <sup>and District</sup> Catholic Schools

invites applications for a

## CLASSROOM SUPERVISORS

**(Non-teachers to present lessons when a teacher is not available)**

in Grande Prairie, Sexsmith, Beaverlodge, Spirit River and Fairview

**Job #129-05-17/18:** This is a casual day-to-day assignment for one day emergent situations. Individuals will be called from the Dispatch desk between 7:30 a.m. and 9:00 a.m. to supervise in a classroom for a half or full day.

### Qualifications:

- Individuals with Degrees, Diplomas, or Certificates from a recognized College or University. Individuals with a High School Diploma will only be assigned to K-9 classrooms.
- Obtain and present a clear Police Information Check and Intervention Record Check that is no older than 6 months old.

### Duties:

- Attend paid training sessions in Grande Prairie.
- Present teacher-prepared lessons and supervise students under the direction of the school Principal.
- Seek advice of the school Principal prior to engaging in disciplinary action.
- Work up to 8 hours/day.
- Adhere to FOIPP regulations with respect to school and student privacy.

### Rate of pay:

- \$165/day or \$82.50 for a half day (includes vacation pay)
- Since this is a casual position, there are no benefits.

Interested applicants should forward a completed application form #467D (available on our website [www.gpcsd.ca](http://www.gpcsd.ca)) to:

Human Resources  
Catholic Education Centre  
9902 - 101 Street  
Grande Prairie, Alberta T8V 2P4  
Phone: (780) 532-3013 / Fax: (780) 532-3430