

Online Registration is now available for new GPCSD families for 2019-2020 school year!!
Online Registration is available for all schools.

New Students

How do I register my child to attend school?

Link available on our home page: www.gpcsd.ca



Please gather the following before you begin

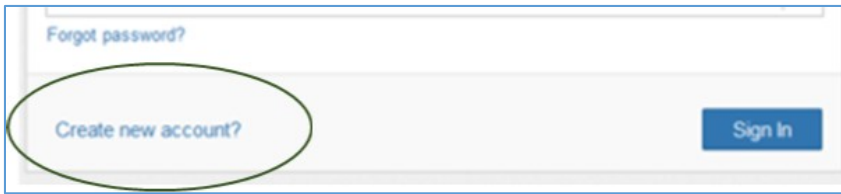
- **Parent Information** -- work and cell phone numbers, email addresses
- **Emergency Contact** -- addresses and phone numbers.
- **Student Information** – demographic information
- **Photo/Written document showing home address number**
- **New Registrations required to upload the following documents:**
- **Copy of birth certificate** or immigration documentation
- **Copies of any court orders** effecting student

Please follow the **instructions below** to begin the **online registration** for your new student(s).

<https://gpcsd.schoolengage.ca/#/login>

 A screenshot of the SchoolEngage login page. At the top, it features the SchoolEngage logo and the Grande Prairie and District Catholic Schools logo. Below the logos, the text "Sign In" is displayed. There are two input fields: "EMAIL" with a sub-label "Email" and a red error message "Please enter your email address"; and "PASSWORD" with a sub-label "Password" and a lock icon. A "Forgot password?" link is located below the password field. At the bottom left, there is a link "Create new account?". At the bottom right, there is a blue "Sign In" button.

If you have not yet created an account, click "Create new account?" to create a new account.

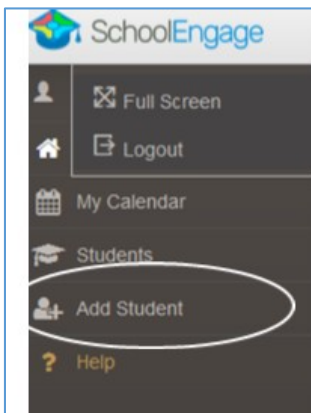


To finish creating a new account, enter the required information and click "Register"

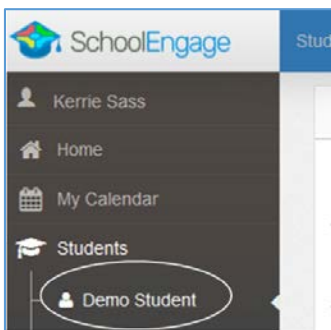
A personalized registration link be sent to your email address, use the link to begin the registration process.

Log onto School Engage

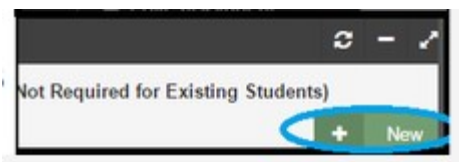
Click “Add Student” and fill in the student’s information



Click the Graduation Hat icon and choose the student you have added to see a list of forms



Click “New” beside the registration form that is relevant for the year you are registering. (2019-2020)



Registration is complete once all student information is entered. An email notification will be sent out automatically confirming Registration is complete.